

Office of Criminal Justice Assistance

TRAINING REQUEST FORM

1. LEAD AGENCY, PRIMARY CONTACT INFORMATION:

NAME OF REQUESTOR	GRETA WOYCIEHOWSKY	TITLE	Detective Sergeant
AGENCY	SPARKS POLICE DEPARTMENT	PHONE	775-353-2225
ADDRESS	1701 E. PRATER WAY	CITY	SPARKS
STATE	NEVADA	ZIP	89434
E-MAIL	GWOYCIEHOWSKY@cityofsparks.us		

2. LEAD AGENCY, SHERIFF, POLICE CHIEF, DIRECTOR OR EQUIVILENT: If you have an additional contact person please provide that information.

NAME OF REQUESTOR	KARL NIEBERLEIN	TITLE	GRANTS ADMINIST.
AGENCY	SPARKS POLICE DEPARTMENT	PHONE	775-353-2220
ADDRESS	1701 E. PRATER WAY	CITY	SPARKS
STATE	NEVADA	ZIP	89434
E-MAIL	KNIEBERLEIN@CITYOFSPARKS.US		

3. CRITICAL NEED: Describe the training needs that you are seeking to address.

SEE ATTACHED

4. AREA SERVED:

A: Jurisdiction served (check one) :

Regional Statewide Regional Multiple disciplines Statewide Multiple disciplines

B: Discipline (check all that will participate)

law enforcement legal judicial correction/detention courts probation
 other (Describe) Child Protective Services

C: List participating agencies & expected # of participants from each agency:

See attached.

D: How many slots available, and how will each agency be contacted?

See attached.

5. TRAINER/INSTRUCTOR REQUESTED (include name/names and qualifications):

SEE ATTACHED BIOGRAPHY SHEET.

6. ATTACH A COURSE DESCRIPTION (should include objections, curriculum, and duration)

A: Does this course follow an evidence based model? yes ___ no (if yes what)?

SEE ATTACHED.

7. TIMELINE: What is the proposed time frame for receiving these funds? Provide dates, along with special circumstances (e.g. time constraints due to local agency work/availability schedules, key dates and milestones, etc.):

SEE ATTACHED.

8. BUDGET: Check ONE level and show a breakdown of anticipated costs.

<input type="checkbox"/> 0 to \$2,000 (regional)	<input type="checkbox"/> \$2,001 to \$5,000 (statewide)	<input checked="" type="checkbox"/> \$5,001 to \$10,000 (statewide & multi-discipline)
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Budget detail:	
Personnel	\$
Trainer (contract/*consultant) <small>*consultants cannot exceed \$450/day</small>	\$
Per Diem (GSA Rates) estimated cost per person	\$
Supplies	\$
Total	\$ 12,000. -

San Kuep

8-17-12

Signature of lead agency, Sheriff, Police Chief, Director or equivalent

Date

Please deliver one (1) original completed and signed form to:

The Office of Criminal Justice Assistance
1535 Old Hot Springs Road, Suite 10
Carson City, NV 89706

If you have any questions please contact OCJA (775) 687-3700
Please allow two weeks from the time of submittal for a response.

FOR STAFF USE ONLY	
REQUEST REFERRED TO:	DATE:
REQUEST RETURN DATE:	

3. Critical Need: Describe the training needs that you are seeking to address.

Children of physical and sexual abuse provide accounts of their abuse to law enforcement officers for the purposes of prosecution. Interviews must be conducted in an environment with little distraction and within generally accepted guidelines to meet prosecutorial standards. Children of sexual abuse must be interviewed by a trained forensic interviewer. The interviews are typically completed by detective personnel who specialize in sexual abuse investigations. Forensic interviews are designed in part to reduce/eliminate suggestibility, leading questions and to determine competency.

NRS 432B.620 states in part "The Peace Officers' Standards and Training Commission shall require each peace officer assigned to investigate regularly cases of sexual abuse or sexual exploitation of children under the age of 18 years to complete, within 1 year after the peace officer is assigned to investigate those cases and each year thereafter, a program of training for detection and investigation of and response to cases of sexual abuse or sexual exploitation of children under the age of 18 years." This NRS further states that if an agency does not have a detective with this training, the agency shall seek assistance from an outside agency that can provide trained personnel to investigate such cases.

The Sparks Police Department intends to train two new detectives to investigate child sex crimes and exploitation. They will require a basic forensic interviewing class. A detective commander and sergeant will attend for the purpose of supervising child sex crimes. Three existing child sex crimes detectives require ongoing training as prescribed by NRS and to stay current with trends and changes in these investigations.

The cost of training investigators is often prohibitive at approximately \$3,000 per attendee to travel to Alabama and stay for a 1 week class at the National Child Advocacy Center (NCAC). The Sparks Police Department enlisted the assistance of the Regional Public Service Training Center (referred to as RTC) to bring the class to our area. The cost is a flat rate of \$12,000.00 for the trainer(s), his/her supplies and any provided materials to the students. This is consistent with the registration fee charged if a student were to attend the provider's facility (\$1,049.00). The NCAC was selected due to its reputation and evidence based protocols. Currently, Las Vegas Metropolitan Police Department contracts with the NCAC to provide training to their forensic investigator's once a year. Our local agencies would then be consistently trained with our counterparts in Southern Nevada.

The Sparks Police Department recognizes the value of this training and would like other local police departments, the District Attorneys office and social services to attend this class as well. It is anticipated that the class may not meet a 12 student minimum due to cost. The training would accomplish several objectives. They are:

- To provide one consistent, evidence based training curriculum to all child sexual abuse investigators and their supervisors at the three largest police departments in Washoe County
- To provide training to local assistant district attorneys who commonly prosecute cases as a result of the investigations local agencies have submitted to their office

- To familiarize local district attorneys with the forensic interview process and to provide guidance to law enforcement in meeting competency standards unique to the state of Nevada
- To provide the ability for all attendees to network
- To move towards a multi-disciplinary team approach to child sexual abuse and exploitation cases
- To increase law enforcements ability to increase the incidence of sound, truthful and detailed disclosures from child victims

Currently, the district attorney's office provides \$350 a year for educational expenses. It is the desire of the Sparks Police Department to provide this training to at least two district attorneys free of charge to encourage attendance and meet our overall objective of successfully prosecuting these cases in an efficient and legally sound manner.

The RTC made the training available to outside agencies both within Nevada and to agencies outside our state. Currently, the RTC has enrolled five registrants as of this date. They are from:

Sparks Police Department
 Eureka Police Department
 Clark County School Police Department
 Douglas County Sheriffs Office

If a grant is awarded for this training, these students would be absorbed and charged minimally as would the entire class for remaining fees not covered by the grant.

4. C: List participating agencies and expected number of participants from each agency:

These are the proposed attendees:

7 Sparks Police Department
 4 Reno Police Department
 4 Washoe County Sheriff's Office
 2 Washoe County District Attorney's Office
 2 Clark County School District Police Department
 1 Eureka Police Department

If funds are granted, it is the intent of the Sparks Police Department to invite additional district attorneys, local law enforcement, social services and outside agencies to fill any vacant seats.

4. D: How many slots available, and how will each agency be contacted?

30 seats maximum are available. Each agency will be notified of the award by phone, by applicant requestor, Sergeant Greta Woyciehowsky.

5. See Attached Biography Sheet.

6. See Attached Agenda and Forensic Interviewing of Children Training Document for Course Topics.

6. A Does this course follow an evidence based model?

Yes. According to the NCAC website, the following discusses the evidence based model it uses;

“This valuable resource, commissioned by The National Children's Alliance and prepared by The National Children's Advocacy Center, explicates the foundations for the standards devised for accreditation by the National Children's Alliance of children's advocacy centers throughout the United States. The goal was to identify and explicate the existing research, scholarship, empirical data, formal theory, management practice, complementary professional standards, or other evidence that provides foundation for each of the standards.”

“This final compilation of 87 publications serves as a valuable resource for children's advocacy center's seeking to obtain accreditation or preparing for re-accreditation. This also provides a snapshot of the strengths and limits of research and scholarship in areas related to child abuse. Many of the publications included in this collection are key works that every practitioner should be familiar.”

A list of the publications and their summaries are available upon request.

7. **TIMELINE: What is the proposed time frame for receiving these funds? Provide dates, along with special circumstances (e.g. time constraints due to local agency work/availability schedules, key dates and milestones, etc.)**

The class is scheduled for September 24-28, 2012 at the Regional Training Center located in Reno, Nevada. The National Child Advocacy Center requires a 30 day cancellation notice. The RTC will be required to either confirm or cancel the class on Thursday August 23, 2012. Due to the limited availability of the RTC and the NCAC trainers, this class was challenging to schedule. Attendees were given two and a half weeks to respond with a deadline date of Monday August 20, 2012.

8. Budget:

Budget Detail: The RTC requires a flat contract fee. The NCAC charges a flat fee of \$12,000.00. The fee covers trainer fees, travel, supplies and other associated costs. Pamela Jones at NCAC was not able to provide me with a break down of all costs.

The Sparks Police Department respectfully requests \$10,000 to cover much of the cost of this class. The class is intended to educate investigators and prosecutors both locally and statewide with an emphasis on creating a multidisciplinary team within Washoe County.

FORENSIC INTERVIEWING OF CHILDREN TRAINING

FACULTY

Linda Cordisco Steele, M.Ed, LPC – Linda is Curriculum Chair and Senior Trainer for the National Children's Advocacy Center (NCAC). As a trainer for the NCAC, Linda has conducted more than 300 trainings across the U.S. and abroad. She has presented workshops at local, regional, state, national and international child abuse conferences. Her areas of expertise include child forensic interviewing, child development, victim advocacy, and working within the multidisciplinary team setting. In addition to training, Linda currently conducts forensic interviews at children's advocacy centers in Kentucky and Alabama. Linda has previously served as Clinical Director and as a forensic interviewer for three children's advocacy centers: the Prescott House Children's Advocacy Center in Birmingham, Alabama; the National Children's Advocacy Center in Huntsville, Alabama; and The Safehouse in Albuquerque, New Mexico. While in Albuquerque, New Mexico, Linda served as the Project Director of the Mobile Interviewing Project, which serves the Navajo Nation and Zuni Pueblo, and is a program of All Faiths Receiving Home in Albuquerque. She has also served as Clinical Director, Director of Victim Services, and Acting Executive Director of the Crisis Center of Jefferson County in Alabama. Linda has 25 years of experience in therapy and advocacy work with victims and extensive training experience regionally and nationally. Linda received her Master's in Education from the University of Pittsburgh and is a Licensed Professional Counselor.

Robert Giles – Robert has been a Senior Attorney for the National Center for the Prosecution of Child Abuse at the National District Attorney's Association (NDAA) since 2009. Prior to joining the NDAA, he served as an Assistant Prosecuting Attorney in Oakland County Michigan and prosecuted child sexual assault cases for nine years. Mr. Giles also served as Section Leader of the Child Sexual Assault Unit at the Oakland County Prosecutor's Office. In addition, Mr. Giles previously served as a Law Clerk to the Honorable Damon J. Keith, Judge on the United States Court of Appeals for the 6th Circuit. Mr. Giles received his J.D. from the University of Detroit, Mercy School of Law and his B.A. from DePauw University.



5-DAY FORENSIC INTERVIEWING OF CHILDREN TRAINING

SAMPLE AGENDA

Day 1

9:00 a.m. - 9:15 a.m.	Welcome and Housekeeping
9:15 a.m. - 10:00 a.m.	Introductions and Training Goals
10:00 a.m. - 12:00 p.m.	Forensic Conversations with Children
12:00 p.m. - 1:00 p.m.	Lunch
1:00 p.m. - 3:30 p.m.	Child Forensic Interview Structure
3:30 p.m. - 4:30 p.m.	A Developmental Perspective

Day 2

9:00 a.m. - 10:00 a.m.	Preparation for Child Interview Practicum
10:00 a.m. - 12:00 a.m.	Child Interview Practicum
12:00 a.m. - 1:00 p.m.	Lunch
1:00 p.m. - 4:30 p.m.	Child Interview Practicum

Day 3

9:00 a.m. - 12:00 p.m.	Children in Active Disclosure
12:00 a.m. - 1:00 p.m.	Lunch
1:00 p.m. - 4:30 p.m.	Children in Active Disclosure

Day 4

9:00 a.m. - 10:30 a.m.	Corroboration of Child Abuse Cases
10:30 a.m. - 12:00 p.m.	Memory and Suggestibility
12:00 p.m. - 1:00 p.m.	Lunch
1:00 p.m. - 3:00 p.m.	Winning the Case from the Witness Chair
3:00 p.m. - 4:30 p.m.	Mock Court

Day 5

9:00 a.m. - 12:00 p.m.	Children Reluctant to Disclose
12:00 p.m. - 1:00 p.m.	Lunch
1:00 p.m. - 3:00 p.m.	Children Reluctant to Disclose

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CEU Information

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Logistics

Advanced Forensic Interviewing

Extended Forensic Interview

Spanish Speaking Forensic Interviewing

Victim Advocacy Training

Advanced Victim Advocacy Training

Customized On-Location Training

Other

Online Training

Southern Regional Children's Advocacy Center

Forensic Interviewing of Children Training

About the NCAC Forensic Interviewing of Children Training

This comprehensive training teaches the nationally recognized NCAC Child Forensic Interview Structure, which is designed to gather the greatest amount of reliable information in a child-sensitive, developmentally-appropriate and legally-defensible manner. The NCAC Forensic Interviewing of Children Training immerses the participant in the most current research and evidence-based information in the field.

Training methods include lecture and audience discussion, child interview practicum, review of recorded forensic interviews, experiential skill-building exercises, and participation in mock court. Each participant will receive a training manual, recorded copy of their interview practicum, and access to additional training materials online.

NCAC Child Forensic Interview Structure

The NCAC Child Forensic Interview Structure, developed by leading experts in the field, is appropriate for both children and adolescents alleging physical or sexual abuse, neglect, as well as child witnesses to crime. Each component of the model is research-based and practice-informed and is reviewed annually for appropriate additions or adaptations.

Faculty

Faculty includes national experts who are also practicing forensic interviewers and senior attorneys from the National District Attorneys Association.

Who Should Attend?

- Professionals who have the responsibility for conducting the initial investigative/forensic interview of a child
- Tenured child abuse professionals desiring to sharpen existing interviewing skills
- Professionals desiring to learn the current NCAC Child Forensic Interview Structure

The NCAC has trained thousands of professionals from all 50 states and 12 foreign countries, as well as personnel from the Navy, the Marine Corps, the Air Force, and non-governmental organizations. Past participants have been affiliated with children's advocacy centers, law enforcement, child protective services, medical services, legal agencies, and therapeutic practices.

In order to foster a dynamic and unique learning experience, class size is limited to 30 trainees per session.

Course Topics

- NCAC Child Forensic Interview Structure
- Forensic Questioning
- Child Development
- Memory and Suggestibility
- Pre-Interview Planning
- Strategies for Reluctantly Disclosing Children
- Strategies for Actively Disclosing Children
- Use of Media in the Forensic Interview
- Corroboration in Child Abuse Cases
- Interview Practicum and Peer Review
- Potential Challenges in the Forensic Interview
- Direct and Incremental Transitions to Area of Concern
- Effective Courtroom Testimony
- Mock Court

Length/Certificate of Attendance

Training at the NCAC in Huntsville, AL is 5 days. A certificate of attendance will be awarded to participants who attend the training in its entirety.

Tuition Cost

Early Registration Fee (for payments received by the early registration deadline): \$1049
Standard Registration Fee: \$1149

Note: The registration fee includes:

- Catered lunches for each day of training
- Shuttle service between hotel and training center for trainees who stay at the NCAC Host Hotel
- One Breakfast Voucher per room at Host Hotel full-service restaurant for each day of training

Child Forensic Interview Training at the NCAC for remainder of 2012 calendar year:

- September 17 – 21
- December 3 – 7

Information

For more information, email Ann Leith or call 256-327-3746.

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Forensic Interview Services

Forensic services are provided to children who may have experienced abuse or who have witnessed a crime or other violent act. The primary aim of forensic services is to aid in ensuring the safety of the individual child as well as other children in the community. Forensic services are provided in a safe and child-friendly environment.

What to Expect

What is the investigative process?

The MDT consists of social workers, police officers, assistant district attorneys, advocates, nurses, and a child interview specialist. All of these professionals are sensitive to the difficult and confusing time that you and your child may be experiencing. The social worker must assess the safety and protection of your child. The interview specialist will ask your child questions and be part of the team discussion following the interview. A nurse will address any medical concerns, and a medical exam is available to every child. The police officer is from the location where the alleged incident occurred, and along with the assistant district attorney will determine if a crime has been committed and what other investigative steps must be taken. The victim advocate will be your link to the court system, if and when criminal action is taken. The MDT's overall goal is to complete the investigation in a child friendly, timely and professional manner.



What should my child know about the interview?

Children seem to be put at ease by knowing what to expect. It is helpful to inform your child that someone wishes to talk with him or her about what was reported. It is important to reassure your child and give him or her permission to talk freely; however it is equally important not to rehearse with your child or tell your child what to say.

What can I expect immediately following the interview?

At the end of the interview, the DHR investigator and law enforcement will inform you about what will happen next. Unless told otherwise, you and your child are free to leave after talking with the investigators. The team will meet and develop a plan. An advocate or the DHR investigator may contact you at a later date with more detailed information.

What should my child know about the medical exam?

If your child receives a medical examination, explain that this is to make sure that his or her body is healthy. Assure your child that this exam will not hurt and that the medical examiner will tell your child everything that she will be doing prior to the exam. If a medical is not requested by the MDT, you may request a medical exam by contacting the family advocate.

What to expect when you come to NCAC for a forensic interview Brochure

Forensic Interview

A forensic interview is a single session, recorded interview designed to elicit a child's unique information when there are concerns of possible abuse or when the child has witnessed violence against another person. The forensic interview is conducted in a supportive and non-leading manner by a professional trained in the NCAC Forensic Interview model. Interviews are remotely observed by representatives of the agencies involved in the investigation (such as law enforcement and child protective services).

Extended Forensic Interview

An extended forensic interview is a multi-session interview conducted by professionals trained in the NCAC Extended Forensic Interview model. Extended forensic interviews are conducted with children currently involved in a criminal or child protection investigation who may experience difficulty relaying their information during a single interview session.

Frequently Asked Questions

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Child and Family Resources

Prevention

Multidisciplinary Team

History and Rationale

The Multidisciplinary Team concept was a core aspect of the original Child Advocacy Center model developed by Bud Cramer during the early 1980's. Previously, the United States' response to child sexual abuse was poorly coordinated between the various entities with a responsibility for conducting the initial investigation and response to child sexual abuse. With a committed group of community volunteers, Mr. Cramer refined and implemented the first Child Advocacy Center in Huntsville, AL in 1985. This innovative model recognized that in order for the United States to effectively respond to this issue that a unique public-private partnership was essential, and that the various agencies and departments responsible for the protection of children must be united in a collaborative effort to respond with the recognition that no one agency by itself could assure the protection of children. Only by working as a multidisciplinary team could we effectively respond to child abuse.

This bold effort to reformulate the nation's response to child abuse was met with a mixture of skepticism and excitement. The various institutions of law enforcement, child protective services, mental health, medical health, and victim advocacy were unaccustomed to working in a collaborative fashion, but they quickly realized the value and impact of this multidisciplinary model. Currently, this approach has been widely adopted as a best practice in responding to child sexual abuse in the United States. Throughout the United States, there are now more than 900 Children's Advocacy Centers which served more than 270,000 children during 2009, and this model has now been implemented in more than 12 countries throughout the world.

Partners

- Community Partners
- Huntsville Police Department
 - Madison Police Department
 - Madison County Sheriff's Department
 - Madison County Department of Human Resources
 - Madison County District Attorney's Office
 - Madison County Department of Health
 - Crisis Services of North Alabama

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